

City of Hunters Creek Village

#1 HUNTERS CREEK PLACE
HUNTERS CREEK VILLAGE, TEXAS 77024
(713) 465-2150 phone
(713) 465-8357 fax



PERMIT CHECKLIST - FENCE & GATE

Date: _____ Job Site Address: _____

Value of the Work: \$ _____

Documents Submitted:

- Two sets of Plans

- Survey of Property
CH. 44, SUB-SECT. 44-28 (b) HUNTERS CREEK VILLAGE CODE
- Tree Survey

CH. 18, SECT. 18-20 (c) HUNTERS CREEK VILLAGE CODE
- Tree Disposition Plan (TDP)
CH. 18, SECT. 18-20 (c) HUNTERS CREEK VILLAGE CODE

- Drainage Plan if Applicable to comply with
CH. 44, SECT. 44-129 HUNTERS CREEK VILLAGE CODE

- Letter from HOA's ARC (if required by same) to show receipt of plans for review or letter from builder stating there is no HOA or ARC

- Hold Harmless Acknowledgment

Fence Info:

Any lot line touching Voss or Memorial Drive? : _____

Height of fence ($\leq 7'$): _____ ft. (from natural grade)

In front of front face of building, but behind front setback line: _____

Fence Type (Check one):

Masonry

NOTE: A MASONRY FENCE 7 FT OR ABOVE NEEDS A SOIL REPORT AND ENGINEERED FOOTINGS IAW CH. 14, SUB-SECT. 6-7(k)

Decorative Metal

Wood

Electric Gate Included: _____

Fence/Gate provides protection for Pool/Spa/Hot Tub area (as required by Code): _____

NOTE: POOL FENCING MUST BE AT LEAST 48" HIGH.

Gates self-closing & latching: _____

NOTE: POOL GATES MUST OPEN OUT WITH LATCH ON INSIDE.

Fence/Gate is completely on Owner's Property: _____

NOTE: FENCING STRADDLING A PROPERTY LINE REQUIRES WRITTEN CONSENT FROM NEIGHBOR SHARING FENCE.

Electrical Service: (If Applicable)

Load Analysis total: _____ amps

Service currently in place: _____ amps

Recommended service: _____ amps

**** OFFICE USE ONLY ****

Approved Denied

Comments:

Signed By: _____ Title: _____

Permit Fee: \$ _____

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FENCE HOLD HARMLESS ACKNOWLEDGMENT

DATE: _____

ADDRESS: _____

OWNER: _____

CONTRACTOR: _____

As the owner of the above referenced property, I (we), the undersigned, are requesting permission to install wood or wrought iron fencing not only on our property but also in certain utility easements and/or rights-of-way located within our front, back or side yard.

In consideration of the issuance by the City of Hunters Creek Village of a permit for such construction, I do fully understand and agree that the location of such improvements in any portion of the easements and/or rights-of-way shall not restrict, impede or in any manner impair the City of Hunters Creek Village, Reliant Energy, Centerpoint Energy, Memorial Villages Water Authority, Southwestern Bell, and any other public utility from exercising any and all of the rights which they or any one of them have in and to such easements, and, further, I hereby indemnify and hold harmless the City of Hunters Creek Village, Reliant Energy, Centerpoint Energy, Memorial Villages Water Authority, Southwestern Bell, and any other public utility from any and all damages or losses arising from or in the manner connected with the location of such portion of such construction in said easements.

Owner's Signature

Date

Contractor's Signature

Date

This instrument was acknowledged before me on this ____ day of _____, 20_____.

Notary Public in and for the State of TEXAS

Print or type name

My Commission Expires: _____

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Permit Application

Date: _____ Job Site Address: _____

Permit Type

- New Residence Plumbing Pool Driveway Deck
- Comm. Build HVAC Fence Demo Irrigation
- Remodel Signs Roof Drainage
- Electrical Channel Bank Stabilizer

Value of Work for Contractor: \$ _____ Total Square Footage _____

Description of Work _____

<i>Property Owner Information</i>	
Name _____	Phone Number _____
E-Mail _____	Fax Number _____
<i>Architect / Designer Information</i>	
Name _____	Phone Number _____
E-Mail _____	Fax Number _____
<i>Contractor / Subcontractor Information</i>	
Company Name _____	Phone Number _____
Employee Name _____	Fax Number _____
Signature _____	E-Mail _____
Address, City, Zip _____	

ONLY COMPANY CHECKS AND CASH ARE ACCEPTED. CONTRACTOR MUST BE REGISTERED WITH THE CITY OF HUNTERS CREEK WITH CERTIFICATE OF INSURANCE AND LICENSE ON FILE.

OFFICE USE ONLY

- Approved Denied

Comments: _____

Signed By: _____ Title: _____