

CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF A CITY COUNCIL WORKSHOP MEETING  
NOVEMBER 11, 2008

The City Council of the City of Hunters Creek Village, Texas held a workshop meeting on Tuesday, November 11, 2008, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor Pro Tem	Roger Stark
	Council Members:	Ed Neuhaus David Wegner
	City Secretary:	Deborah Loesch
	City Attorney:	John Hightower

With a quorum of the Council Members present, Mayor Pro Tem Stark called the session to order at 12:00 p.m. It was noted that Mayor Bob Dodson, Council members Steve Reichel and Peggy Burck were not in attendance.

WORKSHOP

A work shop session was held to discuss the following items that will be considered at the regular meeting on November 18, 2008 or any future meetings. The following items are for discussion purposes only and no formal action will be taken.

1. City Engineer and Public Works.
  - a. Camelot Woods drainage & paving improvement project. City Engineer to report on final completion and budget status on November 18<sup>th</sup> meeting.
  - b. Consider the time line for solicitation of bids for Inwood Oaks/AprilWay/Beinhorn (between Voss Road and Hedwig Road) drainage and improvement project and Creekside Manor drainage and paving improvement project. Charles Eastland indicated the design for Inwood Oaks and April Way were ready to bid, but with the consideration of removing Beinhorn from the project and adding Smithdale would delay the bid process because Smithdale design has not been completed. The project will be bid without Smithdale at this time. Creekside Manor project will be ready by the end of the month, which includes Tara Oaks Outfall project. Councilmember Neuhaus indicated that there may be federal funds available for road and bridge projects as a stimulus for the economy in 2009. These projects must be visible projects and those that are ready to go. Authorization by council to solicit for bids for April Way and Inwood Oaks to be placed on the 11/18/08 agenda.
  - c. Consider the mock up of the pedestrian hand rail at Memorial Drive and Lindenwood. The mock up was stained "brown" to match the color on the guard rails. It was a consensus that the "brown" stain looked better. There would be about 250' of the rail along the sidewalk and the options of steel

or stone would be much more expensive to do. Item will be placed on the agenda for 11/18/08 meeting.

- d. Consider the placement of the decorative light standards on the bridge at Soldiers Creek Crossing. Charles Eastland advised that the standards are scheduled for installation by Thanksgiving.
  - e. Discussion of extending the contract with Southern Customs for evergreen maintenance services for an additional one-year. The contract provides for a one year extension of the term of the agreement. Council indicated they would be willing to extend for an additional year. The item will be placed on the consent agenda for 11/18/08.
  - f. Discussion of reimbursement to resident at 10911 Pifer Way for the repaving of sidewalk. It was determined that the cost for Metro City to pour the concrete would have been approximately \$663.00. Item to be placed on the 11/18/08 agenda to approve the reimbursement to the resident.
  - g. Discussion of the placement of the stop sign at Gawain and Country Lane. An ordinance will need to be prepared for the placement of a 3-way stop sign at this intersection or authorize the removal. Item will be placed on the 11/18/08 agenda for consideration.
  - h. Discussion regarding planting of trees through out the City. Dean Seideman, Public Works Director, presented a list of possible trees for planting to replant trees along Memorial Drive and in other places throughout the city where trees have been removed or damaged. An estimated cost a little over \$20,000 based on initial quote from Hederhorst Farms. Further consideration will be given at the 11/18/08 council meeting.
2. Discussion of the called public hearing on amending Section 44-163 of the Zoning Chapter regulating fences and walls and Section 44-157(5) of the Zoning Chapter regulating the location of swimming pools in the residential district to authorize the Board of Adjustment to grant special exceptions to the minimum set back requirements and to describe the circumstances under which special exceptions may be granted. Deborah Loesch, City Secretary, advised council that there would be public hearings held on the proposed amendments and after the public hearing the council would then consider adopting the respective ordinances.
  3. Discussion and consider the final report from Planning & Zoning Commission on regulating permanently installed emergency generators in the residential district. Deborah Loesch, City Secretary, advised that the Planning and Zoning Commission met on Monday, November 3, 2008, to consider proposed regulations for permanent installation of emergency generators. Ms. Loesch advised the council that the Commission has completed their process and their final report and recommendation is ready for their review and action. This will be placed on the

- 11/18/08 agenda to receive and accept the final report and recommendation and to call for a public hearing on the matter.
4. Discussion and consider recommendations for employee medical, dental, life/AD&D, LTD and supplemental life insurance coverage for 2009. Deborah Loesch, City Secretary, advised that the Village Mutual Insurance Cooperative has reviewed the proposals for insurance coverage for employees for 2009 and have made the recommendation to accept the rates proposed by Aetna (current carrier) based on a 15% increase over last year due to higher claims experience. This item will be placed on the 11/18/08 agenda for consideration.
  5. Discussion and consider request from MVPD for a budget amendment for the receipt of \$123,425 from Harris County District Attorney's Office for the purchase of law enforcement equipment. There was no discussion other than to place the item on the consent agenda for 11/8/08.
  6. Discussion and consider participating in Piney Point Village's Winter Festival on December 14, 2008. Additional information was requested on the event and will be provided at the 11/18/08 meeting for further consideration.
  7. Discussion to consider activating the STEP program with the Memorial Village Police Department. Since Councilmember Reichel was not in attendance, the item was deferred to the regular meeting on 11/18/08 when he would be present.
  8. Report on information gathered from TML Annual Conference. No discussion deferred to the regular meeting on 11/18/08.
  9. Report on review of proposal for new financial accounting software. Deborah Loesch, City Secretary, advised the council that she has been evaluating new financial accounting software for purchase. She along with Dave Browne visited with Spring Valley's Treasurer since they have the same software and was very impressed with the overall functions of the program. Recently the staff had an on-line demonstration of the program including building permits. A formal proposal and recommendation will be presented at the December meeting for consideration.
  10. Discuss update on garbage complaints. Councilmember Wegner has requested that there be further discussion on sending out a year-end printed newsletter with updated information. Deborah Loesch, City Secretary, advised council that City Hall has received numerous complaints on missed pickups and some of the contractor's operations (such as gathering several pickups and dumping at one spot on the street for the larger truck to pick up). This item will be placed on the 11/18/08 agenda to discuss the newsletter.
  11. Report from Councilmember Neuhaus from the H-GAC General Assembly Meeting. Councilmember Neuhaus reported that he attended the General Assembly meeting and reiterated the possibility of federal funds being available for road and bridge projects as an economic stimulus in 2009.

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12. Discussion to determine availability of Council for the December meeting. Council discussed rescheduling the regular meeting to December 9<sup>th</sup>. Further discussion and action will be taken at the 11/18/08 meeting to finalize the date.
13. Comments for additional items to be placed on the agenda for the November meeting or future meetings. Councilmember Wegner requested to discuss setting a date for a post Hurricane Ike review meeting. This will be added to the 11/18/08 agenda.

ADJOURN OPEN MEETING

With there being no further discussions, the workshop adjourned at 1:50 p.m.

Respectfully submitted,

Deborah L. Loesch, TRMC  
City Secretary

These minutes were approved on the 11th day of December, 2008.