

CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF CITY COUNCIL WORKSHOP
AUGUST 12, 2008

The City Council of the City of Hunters Creek Village, Texas held a special session and workshop on Tuesday, August 12, 2008, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor	Bob Dodson
	Mayor Pro Tem	Roger Stark
	Council Members:	Steve Reichel
		Peggy Burck
		Ed Neuhaus
		David Wegner
	City Secretary:	Deborah Loesch
	City Attorney:	John Hightower

With a quorum of the Council Members present, Mayor Bob Dodson called the special session and work shop to order at 12:00 p.m. Also in attendance was Charles Eastland, City Engineer.

WORK SHOP. A work shop session was held to discuss the following items that will be considered at the regular meeting on August 19, 2008 or any future meetings. The following items are for discussion purposes only and no formal action will be taken.

1. Discussion regarding the negotiations with Royal Disposal for the solid waste and recycling collection services contract. Mayor Dodson indicated that he is continuing negotiations with Royal Disposal. However, he reported that the City of Piney Point was entering into a new contract with V&F Disposal at a lesser cost than Royal was proposing. Mayor Dodson planned to attend the Piney Point Council meeting.
2. Discussion of request for resolution in support of the City of Houston Ordinance No. 2008-253 in connection with the Union Pacific Railroad Company's MSD Application submitted to the TCEQ regarding contaminated groundwater. Deborah Loesch reported that the City had received a request to support the City of Houston's Ordinance prohibiting the use of designated groundwater under a tract of land at West Park Drive and Beltway 8. The Memorial Villages Water Authority has declined to endorse it and such the water authority may assume some liability on a piece of property not under their control. The Council concurred with the position of the water authority and directed that it be removed from the agenda and take no further action on the matter.
3. Discussion regarding recommendation for part-time clerk and/or permanent permit clerk position. Deborah Loesch reported that the temporary clerk from a temporary service we were using to cover during vacations, etc. was looking for a permanent part-time job while attending graduate school. She is willing to work around our schedule with her class schedule. However, if the council has no objection to hiring Donna Saa, this placement from the agency would be a direct

- hire placement and would be charged a fee of \$4,000.00. The Council was in agreement that Donna Saa should be hired as part-time receptionist/clerk and the payment of the fee is appropriate. There was discussion as to the position of permit clerk which has been combined with the court clerk position. At this time there would be no consideration of separating the positions.
4. Discussion regarding a budget amendment to appropriate funds for: (a) cost of engineering services and fees for design of Creekside Manor paving and drainage improvement project; and (b) request from Memorial Villages Water Authority for refund from the Memorial Drive Phase III & IV project. Council was advised that funds would need to be appropriated in the budget for these expenditures. It was recommended that the budget would be amended for the \$309,400 the design of the Creekside Manor paving and drainage project to be transferred from expected budget overage in the Camelot Woods drainage account and \$52,000 would be transferred from ending fund balance for the refund to MVWA. However, at the time of the meeting, the City Engineer had not completed the reconciliation and planned to meet with the Water Authority to go over some issues. The budget amendment would be prepared for adoption and the refund would be considered at a time when the City Engineer could give an appropriate recommendation.
 5. Discussion of the amendment to the Metro Transportation Improvement Agreement for Bryn Mawr Circle/Inwood Oaks/Kemwood Oaks project to change the projects to Inwood Oaks/April Way/Beinhorn (between Voss Road and Hedwig Road)/Longshadows and Smithdale and consider time line for solicitation for bids. Council was advised that a letter dated July 31, 2008 was sent to Metro requesting an amendment to redefine the scope of the project to remove Bryn Mawr Circle and Kemwood and include Beinhorn (between Voss Road and Hedwig Road) and also Longshadows Lane and Smithdale Drive to the project was provided. The letter will result in Metro amending the Transportation Improvement Agreement for the \$2 million dollars. We anticipate receiving the amended agreement for approval in time for the August 19th meeting. However, if the engineers are ready to solicit for bids for the Inwood Oaks/April Way/Beinhorn project at the August 19th meeting and we have not received the amended agreement the authorization to solicit for bids would be contingent on the approval of the amended agreement.
 6. Review of Chapter 44, Section 157(5) regarding the required side yards for placement of swimming pools. Councilmember Wegner requested that the regulations for placement of swimming pools in side yards should be reviewed as it is impossible to place a swimming pool in the side yard of a non-conforming lot for which side yards are less than the 15' required. Council agreed that this should be forwarded to Planning & Zoning for their recommendations as it would apply to non-conforming lots only.
 7. Discussion of the status of the wood railings and hand rails at Memorial Drive and Lindenwood. Councilmember Wegner would like to see the metal guard railings

- replaced with wood. He plans to work with Public Works to obtain bids on cost estimates for the replacement. As well the City Engineer has received a bid for \$5,885 for the installation of the hand rail. Councilmember Burck asked if it would be appropriate to look at other places where hand railings should be installed or replaced and include that in the scope of the work.
8. Discussion of the CenterPoint's tree trimming program. Ms. Debbie Axelrod at #14 Hedwig Shadows expressed her displeasure with the tree trimming program being done by CenterPoint especially involving her property. Council requested that Debbie Loesch contact CenterPoint's representatives and see what can be done to resolve the issues for the Axelrod's. Also they stated they wanted to be kept informed of any actions taken by CenterPoint in the resolution.
 9. Review amendments to the building permit fee schedule. Debbie Loesch advised that there were several permit fees that needed to be removed and combined and a new permit fee set for work being done for channel bank stabilization. The new fee would provide for expenses incurred for City Engineer's time for plan review and inspections. An amended fee schedule will be prepared for adoption and added to the agenda.
 10. Consider the resignation of Alan May as City Treasurer and discuss possible candidates for the position. Council was advised that Alan May had submitted his resignation as City Treasurer. Council was asked to bring any other candidates for consideration at the next meeting.
 11. Review of the 2009 proposed budget for the Memorial Villages Police Department. The Police Department provided a copy of the proposed budget for Council's review and asked for it to be placed on the August 19th agenda for approval. Council requested that Commissioner Benny Hruzek and Chief Gary Brye be contacted to make sure they would be present at the meeting to discuss any questions. There is a concern regarding the TMRS unfunded liability and they should be expected to discuss this at the meeting.
 12. Discussion regarding traffic light repairs. Councilmember Stark proposed that the Police Department be allowed to call for service after normal office hours and on holidays.
 13. Discussion of District Attorney's letter and associated facts regarding Roy Palermo and Roger Stark. Councilmember Stark spoke to the Council concerning the March 28, 2008 emergency meeting held in which he was censured and restrictions were placed on him. He asked that he be provided with a copy of the charges read against him which led to the actions taken by council at that meeting. He also stated that the actions regarding the lifting of his restrictions did not include the censure. After further discussions council directed the City Attorney to prepare proper agenda caption and correcting the minutes of the May 16th and May 20th meetings of its prior action to include the rescinding of the censure as well as the restrictions.

14. Comments for additional items to be placed on the agenda for the August meeting or future meetings. Council was advised that staff had just received from CenterPoint two separate franchise agreements for consideration. The franchise agreement expired in February 2008 and Olson & Olson has been in negotiations with CenterPoint on behalf of all of their clients and they have prepared an agreement that CenterPoint has agreed to. This was the first look at the agreements one being similar to the City of Houston agreement and the other one that was prepared by Olson & Olson. This will be an action item on the agenda and representatives from CenterPoint will be present at the meeting.

ADJOURN OPEN MEETING

With no further comments forthcoming, the meeting adjourned at 2:37 p.m.

Respectfully submitted,

Deborah L. Loesch

Deborah L. Loesch, TRMC
City Secretary

These minutes were approved on the 16th day of September, 2008.