

CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF A SPECIAL MEETING AND CITY COUNCIL WORKSHOP  
MAY 16, 2008

The City Council of the City of Hunters Creek Village, Texas held a special session and a workshop on Friday, May 16, 2008, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor	Bob Dodson
	Council Members:	Peggy Burck Roger Stark David Wegner
	City Secretary:	Deborah Loesch
	City Attorney:	John Hightower

With a quorum of the Council Members present, Mayor Dodson called the special session to order at 9:32 a.m. Also in attendance were newly elected officers Stephen Reichek and Ed Neuhaus.

1. Discussion and possible action to consider an ordinance canvassing the returns and declaring the results of the general election held on May 10, 2008, for the purpose of electing three (3) councilmembers.

A motion was made by Councilmember Wegner with a second by Councilmember Stark to adopt Ordinance No. 718 verifying the results of the May 10, 2008 general election and declaring that the Stephen Reichek, Councilmember Position No. 1, Peggy S. Burck, Councilmember Position No. 2, and Ed Neuhaus, Councilmember Position No. 3 have received a majority of the votes for which they were candidates and are elected to their respective offices. The motion carried unanimously.

2. Administer Oaths of Office to the newly elected officers. Judge Gary Maddox administered the oaths of office to Stephen Reichek, Peggy S. Burck and Ed Neuhaus.

WORK SHOP. A work shop session was held to discuss the following items that will be considered at the regular meeting on May 20, 2008 or any future meetings. The following items are for discussion purposes only and no formal action will be taken.

1. Update on changes to TMRS pension plan for Police and Fire Departments and proposed budget for Fire Department and consider recommending an outside consultant to do a compensation salary comparison for the Fire Department. Mayor Dodson discussed his concern that the changes in TMRS would have a costly impact on the villages and he was recommending the villages pay for an outside consultant to do a compensation salary comparison for the Fire Department. In the past the salary comparisons were done by an in-house compensation committee. Mayor Dodson stated that he would recommend that the commissioners from Hunters Creek be directed to be in favor of such an engagement. Councilmember Reichek stated he was concerned what effect that

- would have on recruiting new employees. Councilmembers Burck and Stark requested to hear directly from the Commissioners and Chief Calagna at the May 20<sup>th</sup> meeting to discuss this further.
2. Discussion concerning the development of a five-year capital improvement program (CIP). A draft of the program had been provided to Council to review and to ask questions of the City Engineer. The proposed program defines projects that are needed through year 2013. Further discussion and any action will be at the May 20<sup>th</sup> meeting.
  3. Discussion concerning the intersection and sight distance at Saddlewood and Memorial Drive. Council was advised that this situation has been discussed at the engineering meetings and the City Engineer is looking at reconfiguring the intersection to relieve the problem. Further information will be provided as it is available.
  4. Discussion to appropriate additional funds to the landscaping account. Determining that the funds budgeted for landscaping were depleted with the installation of the new entrance gardens on Memorial Drive, council directed staff to prepare a budget amendment for the May 20<sup>th</sup> meeting to replenish the landscaping account with \$20,000 from the professional services agreement account.
  5. Discussion to renew the contract with Spring Branch ISD for services in connection with the assessing and collection of ad valorem taxes for the City for a period of two years beginning July 1, 2008 and ending August 31, 2010. Council concurred that this agreement should be renewed and to place on the agenda for approval.
  6. Discussion of a request for approval of Intra-Budgetary transfers for 2007 submitted by the Villages Fire Department. Council concurred with the transfer and to place on the agenda for approval.
  7. Discussion of approval of the renewal of the maintenance agreement for the Municipal Court software with Cardinal Tracking, Inc. from 7/1/08 to 6/30/09 for \$1,438.20. Council concurred that the agreement should be renewed and to place on the agenda for approval.
  8. Discussion regarding the assignment of the solid waste and recycling collection services contract to Royal Disposal. Mayor Dodson explained that Royal acquired the contract from Century, which has moved out of Houston, and that he has been meeting with representatives from Royal on negotiating the transfer of the contract. In addition, Mayor Dodson has scheduled a meeting the resident Larry O'Donnell, with Waste Management, to seek his advice and guidance on solid waste services. Royal has proposed to increase the cost to \$36.00 per household per month. Currently believes that only 25% of the city participates in recycling. Staff is working on preparing a registration card to send out to have our residents sign up for recycling pickup. This would help our costs if we knew how many households actually participate. Royal is asking for a 3 year contract with 2 – 1

- year extensions. They propose collecting ½ of the city at a time on 4 days of the week instead of 2. Councilmembers advised their concerns of what should be expected in the contract, such as, high maintenance schedule on vehicles. This item will be placed on the May 20<sup>th</sup> agenda with representatives from Royal Disposal to be making a presentation.
9. Discussion regarding the height of an existing fence at 643 Shartle Circle. Councilmember Stark raised this issue because of the placement of decorative finials on top of the columns which made the height then about 11 feet which exceeds the ordinance regulation. After discussion it was the consensus to ask the Planning and Zoning Commission to review the height of fences and whether finials should be allowed and make a recommendation to council. The item will be placed on the agenda for approval to submit to Planning and Zoning.
  10. Discussion of the proposed amendments to the tree preservation ordinance. Councilmember Burck advised that she is finalizing the changes with the city attorney and meeting with residents and contractors and will have a final draft ready for the May 20<sup>th</sup> meeting for consideration.
  11. Discussion of a draft of an agreement for building inspection services. Mayor Dodson advised that the city attorney has prepared a form of an agreement to use to engage the services of contractors for building inspection services. Councilmember Stark offered some additional changes and a final form will be presented for approval at the May 20<sup>th</sup> meeting.
  12. Discussion to rescind the restrictions on Councilmember Stark. It was the consensus of all members that the restrictions on Councilmember Stark should be lifted all together. The item will be placed on the agenda for approval.
  13. Council comments for additional items to be placed on the agenda for the May 20<sup>th</sup> agenda or future meetings.
    - a. Mayor Dodson advised that he would like to nominate Councilmember Stark as Mayor Pro Tem.
    - b. Councilmember Wegner requested that Judge Gary Maddox be considered for appointment as an associate judge for Municipal Court.
    - c. Councilmember Reichek asked that council call for nominations for Assistant Police Commissioner and additional members to the Finance Committee.
    - d. Councilmember Reichek requested discussion to review the travel and expense policy for councilmembers, city's personnel policy, establishing a policy on handling correspondence from the mayor's office as well as councilmembers, and policy on demands for payment of monies.

ADJOURN OPEN MEETING

With no further comments forthcoming, the meeting adjourned at 11:40 a.m.

Respectfully submitted,

Deborah L. Loesch, TRMC  
City Secretary

These minutes were approved on the 17th day of June, 2008.