

CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
MARCH 25, 2008

The City Council of the City of Hunters Creek Village, Texas held its regular meeting on Tuesday, March 25, 2008, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor	Bob Dodson
	Mayor Pro Tem:	Michael Cokinos
	Council Members:	Peggy Burck
		Art Casper
		Roger Stark
		David Wegner
	City Secretary:	Deborah Loesch
	City Attorney:	John Hightower

With a quorum of the Council Members present, Mayor Dodson called the session to order at 6:00 p.m. followed by the Pledge of Allegiance.

A. REPORTS

Mayor Dodson reported on the following:

1. Mayor Dodson extended his appreciation and recognition to Roger Plank for donating trees to the City from the Arbor Day tree program. He as well thanked Cathy McCulley for her efforts as Chairman of the Arbor Day Committee and acknowledged the success of the program with a result of many new trees being planted throughout the City.
2. There was discussion with Mike Schoenberger, Chairman of the Board of Adjustment regarding the zoning ordinance regulations for setback requirements for conforming and non-conforming lots. The Board has requested clarification and/or philosophies of the City's ordinances that deal with set-back requirements. Councilmember Burck explained why the ordinance was changed in 2006 to maintain as much front yard space as possible. It was discussed that a workshop should be considered to review the ordinances or establishing a committee to review. Since this involves the Planning and Zoning Commission, John Hightower, City Attorney, recommended that the Planning and Zoning Commission look at it first due to state law requirements. Councilmember Burck advised that she would get with Chairman Schoenberger and review the past requests before the board and make a report at the next council meeting.
3. Mayor Dodson advised that the garbage contractor, Century Disposal, has had some financial needs and therefore we have been paying our invoices semi-monthly. He also advised that this would not a regular occurrence and that they have been told the same.

B. City Engineer's Report: Charles Eastland, Cobb Fendley & Associates, reported:

1. Soldiers Creek Crossing Project. The contractor is finalizing the retaining wall. The first pay estimate has been submitted for payment. Beginning the masonry work around the columns and expect to be completed by April 30th.
2. Camelot Woods drainage and paving improvement project. The contractor has completed the storm sewer trunk lines on Gawain to Storywood with ¾ of the paving done on westbound side of Gawain and on to Camelot. First payment estimate has been submitted for payment and estimate completion of the project in November.
3. Guard rails at Memorial and Lindenwood. Public Works crews are ready to start work on the wood fascia and installing the pedestrian handrail.
4. Inwood Oaks/Beinhorn/April Way project. Design is about 85% complete and on March 13 met with the residents to explain the project. The plan is to redo the asphalt on Beinhorn and adding storm water capacity and could be ready to bid in May or June.
5. Discussion of CIP priority projects. Continuing work on developing a 5-year plan and should have a draft of that plan at the April meeting.
6. Discussion and possible action to approve Amendment No. 4 to the Professional Services Agreement with Cobb, Fendley & Associates, Inc. authorizing Cobb, Fendley & Associates, Inc. to perform engineering services associated with the design and construction of the Longshadows and Smithdale roadway and drainage reconstruction project, for a total fee not to exceed \$152,100.00.

A motion was made by Councilmember Stark with a second by Councilmember Casper to approve Amendment No. 4 to the Professional Services Agreement to perform engineering services associated with the design and construction of the Longshadows and Smithdale roadway and drainage reconstruction project for a fee not to exceed \$152,100.00. The motion carried unanimously.

7. Announced that the City received \$5,250,000 from Metro for funding of future roadway projects.

C. City Treasurer's Report. Brad Conrad, City Treasurer, reported that the city has earned an average of 2.84 % on interest earning accounts as interest rates continue to fall. All investments are in money market accounts fully collateralized. Expect the audit to begin during the second week of April.

D. Police Commissioner's Report. Police Chief Gary Brye discussed the department's crime prevention strategies and some new initiatives which include care restriping, upgrade in 2009 laptops in all vehicles to wireless technology

instead of via radio frequency, automatic vehicle locators, surveillance cameras in neighborhoods, and RAM (rapid alarm monitoring) is available to alarm companies to participate. Chief Brye indicated that the recent consent to enter ordinance adopted by Hunters Creek at construction sites is too early to evaluate. Benny Hruzek, Commissioner, reported on the anticipated increase in 2009 of the cost for the retirement plan benefits under TMRS. One suggestion has been to turn off the updated service credits and COLA to keep costs down.

- F. Fire Commissioner's Report. Elwin Peacock, Fire Commissioner, also reported that the Fire Department is having the same concerns with the projected increase in costs for retirement with TMRS. They are also looking at voting to elect the COLA option each year. He suggested that all the Village Mayors should get together and give some guidance on this. The department finances are running under budget with an unexpected expenditure of \$11,000 of new bunker gear to bring them up to the new standard. He reminded the city officials of the required FEMA training and their responsibilities during an emergency.

PUBLIC COMMENTS

Public comments were received from:

Howard Cohen, 510 Lindenwood, commented on the proposed amendments to the sign ordinance in residential district R. After having looked at the latest revisions, he was satisfied with the ordinance.

Ed Holland, 314 Shasta, stated his objection to the deletion of the requirement that the security sign had to be placed 10' from the building structure.

Dr. Carl Schmulen, 217 Shasta Drive, concurred with the comments by Mr. Cohen.

CONSENT AGENDA. Upon a motion made by Councilmember Cokinos and a second by Councilmember Casper, the Council voted unanimously to approve and adopt consent agenda items 1 and 4 as follows:

1. Approval of the minutes of the February 19, 2008 and March 12, 2008 Council meetings.
2. Approval of accounts payable disbursements for month of February 2008.
3. Approval of the Memorial Villages Police Department Inter Budget Transfer #1 for fiscal year 2007 for \$22,000.00.
4. Approval of Ordinance No. 715 providing for the appointment of Norm Wigington as presiding judge and Joseph C. Reilly, Jr. as alternate presiding judge for the General Election on May 10, 2008.

REGULAR AGENDA

1. Discussion and possible action to consider adopting Ordinance No. 716 amending the fiscal year budget for 2008, amendment no. 3, appropriating funds for engineering design and appropriate services for Longshadows and Smithdale roadway and drainage reconstruction in the amount of \$152,100.00.

A motion was made by Councilmember Wegner with a second by Councilmember Casper to adopt Ordinance No. 716 approving amendment no. 3 to fiscal year budget 2008 appropriating additional funds for the design of Longshadows and Smithdale reconstruction project. The motion carried unanimously.

2. Discussion and possible action to consider amending Section 44-157(3) of the Code of Ordinances to revise the provisions governing the placement of signs in residential district R, containing provisions regarding "For Sale" and "For Lease" signs, contractor's signs, church and institutional signs, private security signs and political signs.

A motion was made by Councilmember Burck with a second by Councilmember Cokinos to approve Ordinance No. 717 as presented amending the sign regulations in residential district R with the exceptions of changing the maximum size for a sign face for a real estate or contractor's sign to six square feet; adding subsection 44-157 (3) d. 7. permitting signs required by government authority. The motion carried unanimously.

3. Discussion and possible action to consider the final renderings for the design of entrance garden beds at the east and west city boundaries on Memorial Drive.

Councilmember Wegner presented two proposals from landscape architects for the east and west entrance gardens on Memorial Drive. Agrigrow and Cedar Baldrige each provided a rendering of their proposal to council. Laura Shelby with the Garden Club stated that she has looked at both the proposals and would recommend the proposal from Agrigrow. Agrigrow's proposal included natural landscaping with up lighting for approximately \$15,000 for the whole project. Cedar Baldrige's proposal included cut stacked stone with knock-out roses for \$25,000. A motion was made by Councilmember Wegner with a second by Councilmember Burck to authorize the mayor to negotiate and execute a contract with Agrigrow for landscape work for the entrance beds on Memorial in an amount not to exceed \$15,000. The motion carried unanimously.

4. Discussion and possible action to consider recommending to Spring Branch ISD changing the morning school zone times in Hunters Creek Village.

Councilmember Wegner proposed asking the school district to change the morning school zone times from 7:00 a.m. to 9:00 a.m. to 7:00 a.m. to 8:30 a.m. Councilmember Wegner made a motion but died due to lack of a motion.

5. Discussion and possible action regarding the status of the inspection services contract with Carriage Construction (Roy Palermo).

Councilmember Stark requested that this item be discussed to advise council of the matters regarding Mr. Palermo's dismissal as a contract building inspector for the city earlier in the year. Mayor Dodson explained the situation that led to his decision to suspend using Mr. Palermo for these contract services. Public comments were received from Sam Palermo requesting to know why Mr. Roy Palermo had received no response from the city of his letter previously sent to the mayor. No action was taken; however, the matter was referred to the Personnel Committee to review and report back to council at the 4/8/08 pre-agenda meeting.

6. Discussion and possible action to consider setting a date and time for the April pre-agenda meeting.

A motion was made by Councilmember Stark with a second by Councilmember Cokinos to set the next pre-agenda meeting for April 8, 2008 at 12:00 noon and set the standard date and time for this meeting to be held the second Tuesday of each month at 12:00 Noon. The motion carried unanimously.

ADJOURN OPEN MEETING

A motion was made by Councilmember Wegner with a second by Councilmember Burck to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Deborah L. Loesch, TRMC
City Secretary

These minutes were approved on the 15th day of April, 2008.

Ordinance Nos. 715, 716, and 717 are on file in the City Secretary's office and are made a part of these minutes by reference.