

CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF A SPECIAL CALLED
CITY COUNCIL MEETING AND WORKSHOP
MARCH 12, 2008

The City Council of the City of Hunters Creek Village, Texas held a special called meeting and workshop on Wednesday, March 12, 2008, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor Pro Tem	Michael Cokinos
	Council Members:	Peggy Burck
		Art Casper
		Roger Stark
		David Wegner
	City Secretary:	Deborah Loesch
	City Attorney:	John Hightower
	City Engineer:	Charles Eastland

With a quorum of the Council Members present, Mayor Pro Tem Cokinos called the session to order at 12:32 p.m. It was noted that Mayor Bob Dodson was not in attendance.

REGULAR AGENDA

1. Discussion and possible action to consider authorizing the Mayor or Mayor Pro Tem to execute a professional services agreement for consulting services with Doug Williams, subject to council approve of item 2 below.

A motion was made by Councilmember Wegner with a second the Councilmember Stark to approve the professional services agreement for consulting services with Doug Williams as presented. The motion carried.

Voting: Aye (3) – Casper, Stark, Wegner
Nay (1) – Burck
Abstaining (1) – Cokinos

2. Discussion and possible action to consider approval of an ordinance amending the budget for 2008 adopting amendment no. 2 for a consulting services agreement with Doug Williams.

A motion was made by Councilmember Stark with a second by Councilmember Casper to adopt Ordinance No. 714 approving amendment no. 2 to fiscal year budget 2008 appropriating \$40,000 for the consulting services agreement with Doug Williams. The motion carried.

Voting: Aye (3) – Casper, Stark, Wegner
Nay (1) – Burck
Abstaining (1) – Cokinos

WORK SESSION. A work shop session was held to discuss the following items that will be considered at the regular meeting on March 25, 2008 or any future meetings. The following items are for discussion purposes only and no formal action will be taken.

1. Review of the proposed amendments to the Tree Ordinance. Councilmember Burck reported that the committee felt that instead of making changes to the ordinance, the ordinance needs to be strengthened on the enforcement, such as requiring the tree surveys, tree disposition plans, etc. They have also suggested simplifying the ordinance. Councilmember Burck will work with John Hightower, City Attorney to prepare a draft which will probably not be ready until either the April or May meetings.
2. Distributed the new permit fee schedule adopted 2/19/2008. Deborah Loesch, City Secretary, explained that the fee schedule provided was for informational purposes only since the schedule adopted was based on a 10% increase, it would be good for them to see what the actual fees looked like in comparison to previous fees. Since Councilmember Stark was not present when this item came up for a vote at the February 19, 2008 meeting, he asked Dennis Holm, Building Official, to provide him with the comparison of these fees with Piney Point Village, Bunker Hill Village, and Hedwig Village.
3. Review of further analysis to consider a residential homestead exemption. Council discussed the Mayor's memorandum detailing further analysis of providing a homestead exemption that was initially discussed at the February meeting. Councilmember Wegner made a recommendation to forward the analysis to the Finance Committee and have them report back to council with their recommendation at the May meeting. Councilmembers Burck and Casper concurred with the recommendation.
4. Review of further revisions to the ordinance for sign regulations in residential district R. Council discussed whether new construction should be allowed to have both a realtor and builder sign, include private armed security signs, and delete the paragraph on personal message signs. John Hightower will re-write the amendments based on the discussions and have it prepared for the March 25th meeting.
5. Consider drafting a memo to ZBOA concerning Council's intentions regarding setbacks for conforming and non-conforming lots. Mayor Dodson had provided a draft of a memorandum for discussion. Council concurred that it would be appropriate for the Chairman of the Board of Adjustment to come before the Council and discuss the conflicts that may exist and make any recommendations to council. Deborah Loesch, City Secretary, will contact Mike Schoenberger, Chairman, to see if he is available for the March 25th meeting.
6. Review of proposals for landscape architect for designing gardens at the east and west city boundaries on Memorial Drive. Councilmember Wegner passed out a sketch drawing from one of the proposals. He expects to have 2 final

renderings by the March 25th meeting for council to decide on. He intends to have the Garden Club and Arbor Day committee members review as well.

7. Review of status of committee to study the feasibility to develop a city park. Councilmember Wegner stated that he has spoken with 7-8 residents both for and against acquiring land for a city park. They have all agreed to serve on the committee. The parcel of land they are considering is a 2-acre lot, but the developer is willing to sell off a small fraction of the corner of the lot for a pocket park. They are even considering contacting Precinct 3 Commissioner Steve Radack to see if there are any park funds available. They expect to make a recommendation at the April or May meeting.
8. Review of a proposed ordinance to strike the requirement that the construction site structure must be secured against entry and work hours. (Ordinance No. 711 dated 1/15/08). This was being reviewed by the Council at the request of builders and developers who indicated the requirement to lock the fence is a burden on them since anyone could cut the locks with a bolt cutter and also makes it difficult in scheduling deliveries to have someone on site to unlock the property. After reviewing the ordinance again, it appears that the ordinance does not require the locking of the fence. Apparently it was inferred and therefore was being required. The Building Official will need to be advised of the requirements in the ordinance. No further changes are required.
9. Review of on-going Public Works projects and others for future consideration. Councilmember Stark and City Engineer Charles Eastland, reported on the status of several on-going projects:
 - a. Update on reworking of guard rail on Memorial Drive at Lindenwood. Commented that the railing looks better painted brown and that all railings throughout the city should be painted the same. Charles Eastland provided a sketch of how the board would be mounted to the existing guard rail and also how the pedestrian rail would be mounted on the north side of sidewalk.
 - b. Camelot Woods drainage and paving improvement project. Reported that the contractor was completing the storm sewer trunk on Gawain and had poured concrete from Country Lane to Camelot Lane on north side of the street. MVWA has requested that the long side water services along Gawain and Country Lane be replaced during construction. MVWA will reimburse the City for the additional costs. An interlocal agreement would be required with MVWA.
 - c. Soldiers Creek Crossing project. The contractor is constructing the retaining wall. It has been requested that a mock up of the two colors for the stone to aid in the selection of the final color.
 - d. Reclaim and overlay of Memorial Drive. Anticipate late 2008 or 2009 for this project. Indicated that contacting Harris County Pct. 3 to participate

would help in the expenses. The City Engineer expects the design to be completed in the next 2 weeks.

- e. Inwood Oaks/Beinhorn/April Way design. Currently still under design approximately 85% complete. Planning a meeting with residents on March 13th.
 - f. Creekside Manor/Tara Oaks/Hunters Park Lane storm water outfall upgrades design. It was reported that Creekside and Tara Oaks were a higher priority than Hunters Park at this time and therefore will be looked at later.
 - g. Continuing development of CIP plans for future projects. The City Engineer anticipates having a short list for 2008-2009 at the March meeting. A five year plan will be ready at the April meeting. In addition Councilmember Stark reported that Bryn Mawr Circle will be taken off of the list because the residents there will be happy with the ditches and drainage pipe cleared and cleaned.
10. Council comments for additional items to be placed on the agenda for the March meeting or future meetings.
- Councilmember Stark requested that an item be placed on the March 25th agenda to approve the design of a project to improve paving and drainage for Longshadows and Smithdale.
 - Councilmember Wegner requested an item be placed on the March 25th agenda to review employee staffing and recommend hiring a full time permit clerk. Councilmember Stark concurred.
 - Councilmember Wegner requested an item be placed on the March 25th agenda to review school zone time changes.

ADJOURN OPEN MEETING

With no further comments forthcoming, the meeting adjourned at 2:30 p.m.

Respectfully submitted,

Deborah L. Loesch

Deborah L. Loesch, TRMC
City Secretary

These minutes were approved on the 25th day of March, 2008.

Ordinance No. 714 is on file in the City Secretary's office and is made a part of these minutes by reference.