

CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF A SPECIAL CALLED
CITY COUNCIL MEETING
NOVEMBER 6, 2007

The City Council of the City of Hunters Creek Village, Texas held a special called meeting on Tuesday, November 6, 2007, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor	Bob Dodson
	Council Members:	Michael Cokinos
		Peggy Burck
		Art Casper
		Roger Stark
		David Wegner
	City Secretary:	Deborah Loesch
	City Attorney:	John Hightower

With a quorum of the Council Members present, Mayor Dodson called the session to order at 6:00 p.m.

REPORTS

Mayor:

1. Discussion and possible action to consider a new date and time for the December council meeting.

Council considering the absence of members during the holidays would impose a problem in having a quorum at the regularly scheduled time in December; therefore, a motion was made by Councilmember Stark with a second by Councilmember Cokinos to reschedule the December meeting to December 4, 2007 at 6:00 p.m. The motion carried unanimously.

2. Discussion of proposed amendments to the current Tree Ordinance.

Councilmember Burck explained that the proposed language to amend the Tree Ordinance was provided to get input from Council. The proposed language provides more restrictive regulations on maintaining more trees on lots. Councilmember Cokinos explained the origin of the original ordinance. Further discussion will be held at the December meeting to consider comments from council and the Arbor Committee.

3. Discussion to schedule a Personnel Committee meeting.

Mayor Dodson stated that he wanted to schedule a Personnel Committee meeting to review recommendations for benefits and compensation for staff. The committee consisting of Mayor Dodson, Council members Burck and Casper set a meeting for Wednesday, November 28, 2007 at 5:00 p.m. in the Mayor's office. Additionally, Councilmember Cokinos requested that the recommendations for salary increases be brought back to Council at the next meeting in Executive Session.

4. Report on the transition of the garbage contract to Century Disposal, Inc.
Mayor Dodson reported on the progress of the transition of the new garbage contract. He explained that Republic Waste did not pick up of the garbage on their last day of service and excess was left for Century to pick up. Century brought in additional trucks and worked on Saturday to get all of the garbage picked up. So far the response with Century has been satisfactory and they are also very responsive to the residents in getting them serviced promptly.
5. Mayor Dodson expressed his appreciation to the Mayor Pro Tem Cokinos for his diligence in carrying out the duties and responsibilities of the Mayor during his absence from the City. In addition, he thanked Councilmember Burck for rearranging her schedule to make the October 17th meeting so the hearing could proceed as planned.

City Engineer's Report: Dale Conger, Cobb Fendley & Associates, reported:

1. Camelot Woods Drainage Improvement Project:
 - (a.) Discussion and possible action to consider the design of the curbs on Gawain Lane and setting a standard for curbs in the city.
A motion was made by Councilmember Cokinos with a second by Councilmember Stark to direct the City Engineer to redesign and maintain 6" curb to the transition on Gawain. The motion carried unanimously.
 - (b.) Discussion and possible action to consider a recommendation from the Mayor to accept Claunch & Miller as the most qualified to perform the value engineering for Camelot Woods drainage and paving improvement project and authorize the mayor to execute a contract for such services.
A motion was made by Councilmember Stark with a second by Councilmember Casper to accept the recommendation of the Mayor to select Claunch & Miller as the most qualified to perform services related to value engineering for the Camelot Woods drainage and paving improvement project and authorize the Mayor to execute a contract for such services in an amount not to exceed \$18,315.00. The motion carried unanimously.
 - (c.) Discussion and possible action to consider authorizing the City Engineer to solicit bids for the Camelot Woods drainage and paving improvement project.
Tabled to the December meeting pending the completion of the value engineering review by Claunch & Miller.

2. Soldiers Creek Crossing Project.

- (a.) Discussion and possible action to consider change order #2 with Texas Sterling Construction Co. stopping the contract time as of November 1, 2007 and resuming on January 7, 2008.

A motion was made by Councilmember Stark with a second by Councilmember Casper to approve Change Order #2 with Texas Sterling Construction Co. to stop the contract as of November 1, 2007 and resume on January 7, 2008, and authorize the Mayor to execute such change order. The motion carried unanimously.

3. Discussion and possible action to consider the award of the bid for the contract for evergreen maintenance services.

Bids for the contract were received on November 6 and the results were reported to Council at the meeting. Only 2 bids were received – Southern Customs and Huff & Mitchell. Low bidder was Southern Customs with a base bid price of \$248,893. Huff & Mitchell's bid was for \$580,495. Councilmember Burck requested that this item be tabled to the next meeting to allow members to review the bids since the results were provided at the meeting and did not have time to review the tabulation of the bids. Councilmember Casper made a motion with a second by Councilmember Stark to award the contract to Southern Customs and authorize the Mayor to execute a contract for such services. The motion carried, with council voting: Aye (3): Cokinos, Casper, Stark; Nay (2): Burck, Wegner.

4. Discussion and possible action to consider participation beginning in January 2008 with Harris County in a cost sharing program at a cost to the City of \$0.53 per resident for the public education campaign for the Phase II Texas Pollution Discharge Elimination System (TPDES) Municipal Separate Storm Sewer System (MS4) Permit as required by TCEQ.

A motion was made by Councilmember Burck with a second by Councilmember Wegner to authorize the city's participation in the cost sharing program with Harris County for public education at a cost not to exceed \$2,400.00. The motion carried unanimously.

5. Discussion and possible action to consider addendums to the City Engineer's contract with Cobb Fendley & Associates to provide civil engineering design and construction phase services for the following fiscal year 2008 engineering projects and authorize the mayor to execute the contracts in connection with these projects:

- a. Traffic signal improvements on Memorial Drive at Lindenwood Drive in an amount not to exceed \$27,500.

No action was taken on this item. Mayor Dodson advised Council that he is seeking participation with the City of Houston and Metro. At this time the loops at the intersection should be installed within the next week.

However, he is waiting to hear from the owners of the apartments to see if they would participate in half of the cost.

- b. Asphalt overlay of Memorial Drive in an amount not to exceed \$31,000.
- c. Reconstruction of streets and drainage improvements on Inwood Oaks Drive, April Way and Beinhorn Road in an amount not to exceed \$149,600.

A motion was made by Councilmember Burck with a second by Councilmember Wegner to authorize the city engineer to design of the projects b and c above in the amounts as so noted above. The motion carried unanimously.

3. Project Manager's Report on Memorial Drive Phase III & IV drainage and paving improvement project.

The project is 99.9% complete with substantial completion issued to the contractor. Final inspection was completed on the pipe. Anticipate receiving final invoice and request for bonus by the December meeting. It was noted that there were some resident complaints regarding the radius of the intersections and driveways and the sod laid on the shoulders is now dead.

4. City Treasurer's Report. Brad Conrad, City Treasurer, reported that during the month of October the city earned a weighted average of 4.96% on investment accounts, which totaled about \$7.5 million. Interest rate earned during the month has decreased due to response from the Federal Reserve interest rate cuts. Revenues and expenditures during the month continue to track in-line with the budget. Overall financial condition and liquidity continue to remain healthy and solid.

5. Police Commissioner's Report. Police Chief Gary Brye and Commissioner Benny Hruzek reported that current staffing levels have increased with the hiring of 2 additional officers. Currently operating under budget, with planning to purchase a new police car and reviewing bids for employee insurance coverage. Several burglary incidents in Hunters Creek and crime activity appear to be associated with criminal mischief. Continuing to pursue the security study through Sam Houston State University's Criminal Justice department. The study would cover all 3 villages to use as a resource to the department to prevent future crime. Mayor Dodson asked Chief Byre to explain how the STEP program functions. He explained that the STEP program provides over time patrol in high traffic, high visibility areas. Usually there are about 4-5 officers that participate in STEP. However, there is the ability to provide strategic placement in a specific area with the regular shift personnel. Mayor Dodson indicated that additional patrol was needed on Hunters Park Lane due to vehicles speeding.

6. Fire Commissioner's Report. No report given.

7. Council Comments. Councilmember Wegner indicated that he would like for all Council Members invited and posted notice given when construction meetings are scheduled with the residents. In addition, Councilmember Burck reiterated her desire for the city to participate in the Cool Cities program. She will prepare a proposal and bring that back before Council at a later date.

PUBLIC COMMENTS

Public comments were received from:

Paul Sethwa, 10622 Gawain, stated that he lives in the Memorial Timbers Subdivision at the corner of Gawain and Storywood where that area floods every time it rains and encouraged Council to consider relief for that area now rather than later.

Marsha Hughart-Childers, 10619 Gawain Lane, requested that the curbs on Gawain Lane remain as 6" standup curbs.

Ken Spalding, 253 Bryn Mawr Circle, commented on drainage and cleaning of the ditches in Bryn Mawr.

Joe Smith, 10816 Longshadows, requested Council to resurface the asphalt road on Longshadows to look like Trails End and Roaring Brook. He also commented that there has been raw sewage coming from the storm/sanitary sewers merge from his yard to Soldiers Creek and is creating serious pollution matter. Mr. Smith was advised to contact the Memorial Villages Water Authority regarding the sanitary sewer issue.

Tod Dimitry, 626 Hunters Grove, commented that the power poles along Memorial Drive are leaning about 30-40°, what can be done to get CenterPoint to fix the poles to be upright.

Janice & Robert Jucker, 10406 Memorial Drive, commented on the continued complaint with the timing of the traffic signal light on Memorial Drive at Lindenwood Drive and also on the proposal from the Mayor to allow the property owners to tie their French drains into the new drainage system on Memorial.

CONSENT AGENDA. Upon a motion made by Councilmember Burck and a second by Councilmember Casper, the Council voted unanimously to approve and adopt consent agenda items 1 and 5 as follows:

1. Approval of the minutes of the October 16, 2007 and October 17, 2007 Council meetings.
2. Approval of the appointment of Nancy Goldberg Wilks as Alternate #9 on the Board of Adjustment.
3. Approval of a resolution casting a ballot voting for the election of Ed Heathcott to the Board of Directors of the Harris County Appraisal District.
4. Approval of accounts payable disbursements for month of October 2007.
5. Approval of an ordinance amending Chapter 14, Exhibit A, Section 10-4 of the Code of Ordinances to relax the requirement for applicants for specific use permits to post signs notifying the public of their application and to make other changes related to the subject.

REGULAR AGENDA

1. Discussion and possible action to receive and accept a final report and recommendation from the Planning and Zoning Commission concerning proposed amendments to Chapter 14, Section 6, Sub-Section 6.1.c (1) – (3) of the Code of Ordinances regarding sign regulations in zoning District R (residential) and to call for a public hearing.

The Council reviewed the final report and recommendation from the Planning and Zoning Commission and decided to table the item for further consideration at the December meeting.

EXECUTIVE SESSION. The City Council held a Closed Meeting pursuant to authorization by Title 5, Chapter 551, Section 551.071 of the Texas Government Code to consult with the City Attorney regarding possible litigation related to building permit issues at #4 Sleepy Oaks. The Closed Meeting convened at 7:34 p.m. and adjourned at 8:10 p.m.

The meeting reconvened in open session at 8:10 p.m.

ADJOURN OPEN MEETING

A motion was made by Councilmember Wegner with a second by Councilmember Burck to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Deborah L. Loesch, TRMC
City Secretary

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These minutes were approved on the 4th day of December, 2007.

Resolution No.07-09 and Ordinance No. 705 are on file in the City Secretary's office and are made a part of these minutes by reference.